

Town of Danby
DRAFT Select Board Meeting Minutes
May 12, 2022
Town Office, Danby, VT 7:00pm
<https://www.danbyvt.org/government-information>

Public Present – D. Stoddard (phone), T. Porter, J. Millard, G. Heaton, D. White Jr., B. Thompson,

- Call to order at 7:00pm
- Pledge of Allegiance
- Roll Call
 - Fuller, Haines, Powers, Bender, Abbott arrived at 7:05pm
- Motion to Set Agenda
 - Addition of executive session after regional planning commission report
 - Addition of Bolster property discussion under delinquent tax collector
 - Motion by Haines, Seconded by Powers
 - Motion passes unanimously
- Public Comment
 - None
- Motion to adopt minutes from Select Board Meetings: Regular April 14,2022, Special April 26,2022, and Special May 3, 2022
 - Motion by Haines, seconded by Powers
 - Motion passes unanimously
- Laura Stone presentation – Bridge #7 TH1 Brook rd.
 - VTRANS engineer, overview of bridge, conditions, and scoping report
 - Early stage of project development, evaluate all options for the bridge
 - Project is already funded, but town will need to match funds to a percentage based on selected project option
 - Bridge is too narrow for current road classification, deck is rated at a 5, superstructure is a 6, substructure is a 7
 - Options for repair
 - Minor rehabilitation, superstructure replacement, full bridge replacement
 - VTRANS is recommending a superstructure replacement
 - Options for traffic routing during repair
 - Detours, road closures, temporary one lane bridge, etc.
 - Construction could start 2025 depending on project selection & approval
 - Next steps
 - Town will receive forms with everything outlined so options can be selected and decided on
 - VTRANS will wait for towns response and then will develop project plans and agreements
- Regional Planning Commission report – Shelley Taylor
 - S. Taylor Absent
 - Director of RRPC Ed Bove retiring
 - Local Hazard mitigation committee has stopped, boards thoughts?
 - There should have been more involvement from the SB
 - Suggestions had been made about scaling back what the hazards were
 - More eyes looking at it, so it has more accuracy
- Executive session to discuss personnel, and potential legal matters
 - Motion to go into executive session by Fuller, Seconded by Powers
 - Motion passes unanimously
 - Session started at 8:04pm
 - Session ended at 8:31pm

- **Treasure's Report – Jen Millard**
 - Working on invoice and warrant system
 - Millard and Powers met with plan provider to get questions answered and fill out requirements and eligibility
 - Motion to adopt 457 retirement plan for all town union employees, town clerk, & treasurer
 - Motion by Haines, seconded by Powers, motion passes unanimously
- **Delinquent Tax Collector Request for additional NEMRC access**
 - Sent an email requesting additional access to assist with completing tasks and reports
 - There may have been a miscommunication about what items were granted access
 - Motion to grant delinquent tax collector access to tab 3, tab 2, restore points, and tax administration
 - Motion by Haines, seconded by Fuller, motion passes unanimously
 - Bolster property
 - Patricia Phillips would like to buy the town's bid on the Bolster property.
 - Motion to reassign Bolster tax sale to P. Phillips excluding interest to date \$14,928.64
 - Motion by Haines, seconded by Abbott
 - Discussion D. White gives back history on property and interest of P. Phillips of bidding on property
 - Amend motion to wave interest
 - Motion passes unanimously
- **Road Commissioner's Report: T. Fuller, Jr.**
 - New tractor has been purchased
 - 6320 2 wheel drive with mid-mount mower, issues are being addressed
 - \$27,900 paid for tractor and estimated for repairs and service an additional \$3,317
 - Vermont Quarries gifted the town \$35,000
 - The tractor being replaced should be listed for sale
 - Grader is repaired and most of the main traveled roads have been addressed
 - Trucks are in good standing
 - Brush is getting cut on Parris Hill
 - Motion to advertise the Kioti tractor for bid, sealed bids are due by 3pm June 9, 2022; with reserving the right to reject bids
 - Motion by Powers seconded by Haines
 - The mower will be brought back to the town garage for viewing
 - Advertising will be on FPF, website and news guide
 - Motion passes unanimously
 - Old town garage doors are available for free
 - Still usable, will be kept for an additional 2 weeks
 - Will be posted on FPF, and website
- **Motion to Approve Fleet Permit for Bradford Trucking**
 - Motion Fuller, seconded by Haines
 - Motion passes unanimously
- **Review and set Dump Day Price Sheet and Workers' rates of pay**
 - Casella raised the prices on some items
 - Review of current prices on sheet
 - Increase fridges to \$35 on our price list
 - A/C price at \$25
 - Treasurer and assistant were paid \$15 an hour and helper \$14 last year
 - Motion to accept amended price list and increase pay to \$16 an hour for treasurer and assistant
 - Motion by Haines, Seconded by Powers

- Motion passes unanimously
- Review Policy & Procedure Remote Access Meetings
 - Make amendment to public comments
 - Make it known during public comment in the beginning of the meeting when someone would like to speak when an action item is addressed in the meeting
 - Rules for remote participants
 - Comments and questions will be limited to 2-3 minutes and then muted
 - Participants will raise their hand signifying that they agree with procedures
 - Beth will revise the policy with changes, and has volunteered to administrate the first few meetings
 - Beth is willing to commit to get things in order for the June meeting and go from there
 - Motion to adopt amended procedure
 - Motion by Haines Seconded Fuller, motion passes unanimously
- Old Business
 - none
- New Business
 - ARPA
 - K. Abbott will look into communication details, placement, tower, costs
 - Fixing drainage issue on Depot Street
 - M. Powers will investigate the issue
- Motion of adjournment at 9:40pm by Abbott, seconded by Powers
 - motion passes unanimously

Respectfully Submitted by:

Drea Stoddard
Minute Taker