

**Town of Danby**  
**DRAFT Select Board Meeting Minutes**

**June 11, 2026**

Town Office, Danby, VT – 6:30 PM

<https://www.danbyvt.org/government-information>

ZOOM Meeting ID: <https://us06web.zoom.us/j/81328511750>

Passcode: YNc5S5

Recording available at [www.pegtv.com](http://www.pegtv.com) (not available for 6/11 meeting)

**Attendance**

**Select Board Members Present:** Fuller, Abbott, Bender, Heaton

**Select Board Members Absent:** Haines

**Public Present:** Danielle Zimmerman (Smokey House), Bill Payne, and Matt Blouin

**Virtually Present:** Annette Smith, Lauren Dever, Michael Miller, Terry Parker, and Gary Derr

**Call to Order**

- Meeting called to order at 6:30 PM

**Pledge of Allegiance**

- Recited

**Roll Call**

- Fuller, Abbott, Bender, Heaton present; Haines absent

**Procedure for Remote Access and Public Comment**

- Reviewed; no objections from public

**Motion to Set Agenda**

- Motion to approve agenda with additions of “Union Dues Deduction Discrepancy” under Treasurer’s Report and add “Red Clover Ale Company” under Smokey House licenses

**• Moved by Fuller, seconded by Bender**

**• Passed unanimously**

**Public Comment**

- No public comment (both in person or remote)

**Approval of Prior Meeting Minutes**

- Motion to approve May 14, 2026 Select Board minutes

**• Moved by Fuller, seconded by Bender**

- ***Passed unanimously***

## **Information Updates**

- **Bridge #7 Timeline and Estimate Update**

Board reviewed updated timeline and anticipated cost profile, including ongoing engineering and right-of-way expenses through early 2027 and major construction projected for 2030. Board confirmed current funding plan remains on track but noted potential schedule and cost escalation risks.

- **RRPC Adoption of 2026 Regional Plan**

2026 regional plan adopted; Board noted uncertainty regarding Tier 2 rule implementation and potential implications.

- **Internal Auditors Update**

Internal auditors reported ongoing review of bank statements, payroll, and financial records with no issues identified. Training with a state auditor is planned.

- **External Audit Update**

Seven firms contacted; two firms submitted interest. Proposals requested by July 17, 2026, with review anticipated at the August meeting.

- **Collaborative Syringe Disposal Project**

Fire Department to host a one-time collection event to assess demand prior to permanent installation.

- **2026–2027 Sheriff Contract**

Contract returned for revision due to budget discrepancy; expected for review at next meeting.

- **FEMA Mettawee Watershed Mapping Project**

Overview provided; limited anticipated impact to Danby.

## **Treasurer's Report – Katlyn Parker**

- **Budget Update**

Ongoing reconciliation and alignment of financial reporting.

- **Health Equity / BCBS Update**

Continued issues with reimbursement access and processing. Board discussed potential actions, including engaging Blue Cross Blue Shield directly, replacing Health Equity, or transitioning to alternative reimbursement structures during next contract cycle. No action taken.

- **BROC Loan Update**

Need to keep this on radar as it hasn't been updated for a couple years.

- **Union Dues Deduction Discrepancy**

Payroll system error resulted in under-deduction of union dues while full amounts were remitted by the Town. Correction required through payroll provider. Employees to repay under-collected dues; approach to be determined.

### **Smokey House Special Event Liquor Licenses**

- Applications reviewed for Split Stills, LLC and Red Clover Ale Company for July 18, 2026 event

**Motion:** Approve special event liquor licenses for Split Stills, LLC and Red Clover Ale Company

- ***Moved by Fuller, seconded by Bender***
- ***Passed unanimously***

### **DMTVFD Wildfire Danger Signs Funding**

- Proposal reviewed for cost-sharing with Mount Tabor

**Motion:** Approve Town contribution of \$456.30 toward wildfire danger signage

- ***Moved by Fuller, seconded by Abbott***
- ***Passed unanimously***

### **Rutland Emergency Management Committee – South Region Meeting**

- July 30 meeting reviewed
- Tom Johnston designated as Town representative, pending availability

### **VLCT Special Meeting – June 22, 2026**

- Discussion on proposed bylaw amendments and potential municipal health plan
- Heaton designated to attend virtually and vote on behalf of the Board

### **All-Way Plow Purchase**

**Motion:** Table discussion regarding purchase of new all-way plow

- ***Moved by Abbott, seconded by Bender***
- ***Passed unanimously***

### **Highway Department / Road Commissioner's Report**

#### **• Paving Project**

Project prepared for bid, including approximately 1.2 miles of full-depth reclamation

#### **• Grant Status**

- Paving grant not awarded
- Structures grant awarded for Tinmouth Road bridge repairs

#### **• Road Maintenance**

Discussion held regarding grading frequency and prioritization

• **General Operations**

Ongoing mowing, grading, and culvert work

**Review Fleet Permits:**

- Structural Wood Corporation (DBA Roll Lock Truss)
- Leon Corey Excavation, Inc.

**Motion:** Approve fleet permits as presented

- ***Moved by Fuller, seconded by Bender***
- ***Passed unanimously***

**Old Business**

- None

**New Business**

- None

**Motion to Adjourn**

- ***Motion to adjourn made by Fuller, seconded by Bender***
- ***Passed unanimously***
- Meeting adjourned at 7:37 PM

**Respectfully submitted,**

Matthew Blouin

Meeting Facilitator