

**Town of Danby**  
**DRAFT Planning Commission Meeting Minutes**

**April 3, 2025**

**Town Office, Danby, VT 6:00pm**

<https://www.danbyvt.org/government-information>

**Zoom Meeting I.D. – 876 9010 0162**

Attendees: Shelley Taylor, Drea Stoddard, Don Keeler, Dave Powers Greg Heaton, Janice Arnold, Hilda Haines  
Absent - none

Public – Tom Fuller, Zack Fuller

Virtual – Chris Hardaway, Terry Parker

- Meeting called to order at 6:00pm by Shelley Taylor
- Remote Access Statement
- Set Agenda
  - New Business
    - Tom Fuller
  - Motion to set agenda by Don Keeler seconded by Dave Powers
    - Motion passes unanimously
- Approval of previous meeting Minutes
  - Motion by Don Keeler seconded by Dave Powers
    - Motion passes
      - Hilda Haines – abstained
- Public Comment
  - none
- Organizational matter
  - Motion to appoint Chair - Shelley Taylor
    - Motion by Hilda Haines, Seconded by Greg Heaton
      - Motion passes unanimously
  - Motion to appoint Secretary – Drea Stoddard
    - Motion by Shelley Taylor, Seconded by Hilda Haines
      - Motion passes unanimously
  - Motion to recommend to the Select Board, Dave Powers as the RRPC alternate representative
    - Motion by Don Keeler, seconded by Greg Heaton
      - Motion passes unanimously
- Set meeting schedule
  - Typically met the 1<sup>st</sup> Thursday of the month at 6pm quarterly and as needed in the past
  - Discussion of moving to the 1<sup>st</sup> Tuesday at 6pm quarterly and as needed
  - Next Meeting would be July 8, 2025 6pm going by that schedule
  - Motion for meetings to be the 1<sup>st</sup> Tuesday of the month at 6pm, meeting quarterly and as needed
    - Motion by Don Keeler, seconded by Dave Powers
    - Motion passes unanimously
- RRPC update
  - Complete overhaul of regional plan

- RRPC staff is re-writing a new regional plan
  - RRPC members have been involved in the reviewing process
  - There are many requirements from the state that are sometimes difficult to understand
- Town plan check list is available for guidelines and resources on the RRPC website
  - This is a very helpful tool
- Old Business
  - none
- New Business
  - Tom Fuller
    - Recap the last time he requested land use change
    - Passed from the Planning Commission
    - Select Board needed a majority vote
      - That did not happen
    - Coming back to ask for the land use change and start over
    - Talking about the land change only, not other concerns or questions
      - Questions about other things and concerns were brought up last time
    - Clarifying on the process to make sure everything is done correctly
    - Wondering about time frame from Planning Commission
    - Set next meeting in May and warn of public hearing for 30 days for June
- Next meeting May 6, 2025 at 6pm for Planning Commission
  - Tom Fuller will be on the agenda for May meeting – land use
  - June 10, 2025 tentatively would be public hearing, will be officially set at the next meeting and warned appropriately
- Motion to adjourn 6:24pm by Don Keeler, Seconded by Dave Powers
  - Motion passes unanimously
    - Meeting Adjourned

Respectfully submitted  
Secretary – Drea Stoddard