

Town of Danby
Select Board Meeting Minutes
November 13, 2025
Town Office, Danby, VT 7:00pm

<https://www.danbyvt.org/government-information>

ZOOM MEETING ID: [https://us06web.zoom.us/j/813 2851 1750](https://us06web.zoom.us/j/81328511750)

Recording accessible at www.peg.tv.com

Public Present: Tracey Porter, Richard Porter, Olivia Bucksbaum, Sandra Pinsonault, Matt Blouin

Virtually Present: Annette Smith, Chris H & Terry P, Lauren Dever and Bill Richardson.

Call to order 7:12pm (technical difficulties w/remote access delayed start)

Pledge of Allegiance

Roll Call: (Haines, Fuller, Abbott, Heaton, Bender)

- **Present:** Haines, Abbott, Heaton, Fuller, Bender (all present)

Procedure for Remote Access and Public Comment Statement

Read by in-full by Bender.

Motion to Set Agenda

- Add motion to sign errors and omissions by Listers
- Add equipment rental under Road Commissioner's Report
- Adding executive section prior to road crew discussion
- ***Motion by Haines to set agenda, seconded by Fuller***
- ***Motion passed unanimously***

Public Comment

- Sandy Pinsonault introduced herself as State Representative. Contact info is spinsonault@leg.vt.state.us. Additional discussion on funding and support of small towns.
- Tracey Porter wanted to know who owns Currier Memorial School. Bender stated CMS is owned by Taconic Green. After closing the town would have option to buy for \$1.
- Annette Smith commented that after the Zoom account was set up (again) both the Planning Commission and Select Board meetings require a passcode to join the meeting through Zoom. If there is a passcode required, then it needs to be on the agenda. Otherwise, people have to go to old meeting minutes to find it. Others may be trying to access and can't get in. Please add to agenda. Brad will add it in the future. **Zoom passcode is YNc5S5**
- Matt Blouin has asked about status of Audit and if Accounts Payable caught up by Treasurer. He stated it has been 5 months since the Select Board motioned to do an audit (6/12/25) and almost 7 months since Katlyn Parker was assigned to Treasurer's position. Fuller asked if we will do audit by March (2026). Bender stated it would be tight. Parker

stated NEMRC has been out once every 2 weeks, so it is taking some time to learn the system and get caught up. Bender stated he thinks we are about 70% there. Katlyn is not sure as uncertain what else will be uncovered. Blouin thanked Katlyn as he understands she is doing a lot of work to get us back on track.

Motion to adopt Minutes of Select Board Meeting of September 11, 2025

- *Motion by Haines, seconded by Heaton*
- *Motion passed unanimously*

Motion to sign errors and omissions by Listers

- *Motion by Fuller, seconded by Haines*
- *Motion passed unanimously*
- Select Board Members signed in the meeting

Review Letters of Interest for Auditor Position and make appointment (T. Goodell)

- *Motion by Haines, seconded by Abbott*
- Fuller asked if today was deadline for letters of interest. Bender stated yes. Bender stated she works for Berkshire bank so well qualified.
- *Motion passed unanimously*

Appoint Health Officer (A. Davis)

- *Motion by Fuller, seconded by Haines*
- *Motion passed unanimously*

Appoint REMC Members (Johnston/Taylor)

- Tom Johnson and Shelly Taylor both applied.
- *Motion by Heaton, seconded by Fuller*
- *Motion passed unanimously*

Appoint SB member to bid for town at 11/25 Tax Sale

- *Motion by Fuller to appoint Brad Bender, seconded by Haines*
- *Motion passed unanimously*

Treasurer's Report: Katlyn Parker

- Still catching up and all AP is caught up. Still checking bank statements and reconciliation.
- Today is tax day! 83% of taxes have been received (due \$658,540.10).
- Marvin Gates is assistant treasurer and will be in as needed. Bender stated that Marvin, a direct descendant of Henry Herrick, original settler of Danby, has a technology background. Katlyn said he is doing well so far.
- Fuller asked how Katlyn is doing with NEMRC. She feels comfortable with AP, payroll, and is hoping to go through more things within the program. Getting reports and more specific inquiries is a bit harder. Marvin is 27 hours in and also picking up NEMRCC as well.

Chamber & Economic Development of the Rutland Region (CEDRR) Update:

- Olivia Bucksbaum (Communications & Marketing Manager) for CEDRR was in attendance as well as Caitlin Gates (Coordinator). Caitlin is the first point of contact for people to reach out to at caitlin@rutlandeconomy.com
- About 40 volunteers county wide. Since 2021 there have been 133 households moved to Rutland county and is increased steadily. At least 1 family per month relocating to area with majority staying once moved. Biggest complaint is housing and/or starting business. Olivia will submit letter to Select Board and will be asking to be added to ballot for funding. Businesses can also reach out as program in-place to donate gift cards to help promote local companies and connect to people interested in moving to Vermont. More information can be found at rutlandandvermont.com.

Ex Order 06-25 "Promoting Housing Construction & Rehabilitation"

- Promoting specific types of projects.
- Changes apply to only certain areas and residential project applicable. Website is 2025vermontwetlandsrules.com for anyone who wants more information

Transfer Station Report

- Haines has some rough numbers on what it would cost. Personally, he thinks with closing of the school that location should be considered. The members of the committee have not discussed this yet. June of 2026 is when school will close. When school vacates is not clear. Bender would like more information sooner than later as it will impact the budget. Greg Heaton will reach out to Taconic Green.
- Bender asked if any updates from prior Executive Session on Transfer Station. Haines stated it would not work.

Executive Session leave as 7:45 and returns at 7:56

- **Motion to table appointing Road Crew Worker**
- ***Motion by Haines, seconded by Heaton***
- ***Motion passed unanimously***

Road Commissioner's Report:

- **Past Due Storm Water Permit has been paid.**
- Fuller commented that Steve got 3 quotes (Cargill, Morton, and Appalache). Morton bid was rejected due to issues with water in past deliveries. Fuller would like to stay with Appalache. Haines recommended to stay with the 2 vendors. Cargill has put town on hold so Appalache came through.
- ***Motion by Fuller to select both Cargill and Appalache as suppliers, seconded by Haines***
- ***Motion passed unanimously***
- Haines stated we have been asked to e-mail signed contract to Cargill. Fuller signed contract in meeting.
- ERAF Rating qualifies for state match of 12.5% (up from 7.5%)

- Update 2025 Highway Map
 - Fuller asked if Haines and Bender looked at it. Both said it looked ok.
- Bridge 7 Contract discussion which would required 5% of cost to be burden of Danby. Bridge is first one on Brook Rd after Easy St. Unclear what cost is in contract and rather lengthy to try to find cost during meeting.
 - ***Motion by Haines to table until SB understands cost, seconded by Abbott***
 - ***Motion passed unanimously***
- Haines would like to rent excavator with mulching head spring of 2026. Several options and costs discussed. Select Board will give this additional thought. No action.

Old Business: None

New Business: CMS closure—refer to PC for study/review/recommendations

- Bender stated the Planning Commission will be asked to present options for use of Carrier Memorial School.

Motion to adjourn meeting:

- ***Motion by Fuller, seconded by Haines***
- ***Motion passed unanimously***
- Meeting adjourned at 8:26PM

Matthew Blouin

Meeting Facilitator